Exam day, on one page

The format, the rules of the screen, the room, and what to do in the moment.

Study aid, not legal advice. Last verified against the official sources linked below on 11 November 2026.

1 The format

- 10 simulations and a **strict 3-hour limit**; CRPO warns that more than 30 to 45 minutes for several simulations makes finishing hard.
- One simulation is **unscored**, pretested for future exams; CRPO does not say which, so treat all ten the same.
- About **five to eight sections** per simulation: Information Gathering (always select as many) and Decision Making (select as many, or choose only one).
- Every option is weighted from **+3 to -3**. You must pass both Information Gathering and Decision Making; CRPO does not publish the pass mark as a number or a percentage.

2 The rules of the screen

- A mouse (not Bluetooth) or a trackpad: **click the box to the left of the option**; a selected option is highlighted. CRPO's October 2026 email says square; the manual's sample says circle.
- CRPO does not say that what appears under an option reveals its weight: judge each option on its merit.
- **No undo**: once you click a response you cannot change your mind, even after a mistaken click. PREVIOUS takes you back to the previous section.
- **Never skip a section**: you cannot return to a skipped section, and your score rests on what you selected before it. Short on time, take the two or three options you are sure of and move on.

3 The week before

- MonitorEDU pre-exam check **at least five days before**, on the exam computer, with the internet check in the exam room. Test again on the day.
- **Two valid government-issued IDs**, both with a photo to be safe (CRPO's tip sheet says two photo IDs; its manual's checklist, at least one), and the unique identifier code CRPO gives you (it starts with T).
- The day before, tell everyone you live with, in writing, that **nobody may enter the room**.

4 The room

- **A private room with a door that closes.** Nobody may enter while the exam is in progress.
- Desk and the space beneath clear: no pen, paper, notes or books; no watch or smartwatch; no headphones (foam or silicone earplugs are fine).
- **No other data device and no Bluetooth device** (mouse, keyboard, speakers, headphones); one screen, not connected by Bluetooth.
- Food and water in clear containers. Notes go in the electronic notepad only, and nothing is read aloud.

5 On the day

- Be online **15 minutes before** your start time: more than 15 minutes late forfeits the registration and fees (manual). Stay in the queue: the three hours begin only at launch (CRPO email, October 2026).
- **Breaks of up to five minutes**: tell the proctor first. The clock keeps running.
- **Anything goes wrong**: tell the proctor, note it in the post-exam survey, and email exam@crpo.ca within 7 days of writing.
- After a click you regret: one breath, eyes off the screen, read the next stem twice. **One click never decides the exam.**

6 Before and after

- **Illness, injury or a death in the family** just before the exam: tell CRPO before the exam (exam@crpo.ca).
- Questions: exam@crpo.ca. Tech: MonitorEDU live chat. Booking: info@compassexams.ca.
- Results by email, typically six to eight weeks later: a single-page PDF score report from COMPASS and a results notice from CRPO.

Confirm every detail in your instructions and in the Resource Manual on CRPO's exam page.

Official sources: CRPO: Requirements and Writing the Exam and Registration Examination Resource Manual and CRPO Online Exam Tip Sheet. Condensed from How the Exam Works and The Eight-Week Study Plan. Independent study aid, not legal advice.